

**LAKWOOD TENNIS ASSOCIATION
GUIDELINES FOR LEAGUE PLAY**

These guidelines were written by the LTA Board to better organize teams and collect LTA dues and court fees. The Board appreciates any and all the assistance from the captains in keeping the following guidelines.

Captains will:

- Ensure all team members are Lakewood Tennis Association Members and have paid their membership fees prior to match play. The list of paid members will be posted on the web site.
- Submit the team roster with at least the minimum number of players required to the coordinator by the Tennis Link registration end date for each league or the team may lose its spot. The roster includes name, phone number and e-mail address for each player.
- Ensure that team members added after the registration end date have paid membership dues. Players may NOT be scheduled to play until dues have been paid.
- Collect any court fees assessed by the City of Lakewood from team members. Team captain pays courts fees to the coordinator (made payable to LTA) and collects from their team members.
- Captains need to do their best to find a replacement if they are not going to captain the team the following year.

Level Reps will:

- Verify all rosters and ask captains to collect court fees from all team members and L.T.A. dues from any team member(s) who has not yet paid.
- Assist in finding a team captain for an existing or new team.
- Assist captains with finding members for teams, and vice versa – finding teams for members who are not on one according to the team size guidelines below.

Coordinators will:

- Interface with CTA for all league play schedules, rules, rule changes and inform club members.
- Interface with the City of Lakewood to reserve courts and pavilion.
- Provide CTA with team captain information and home court match locations.
- Assist Level Reps in developing teams.
- Ensure teams meet the following team size guidelines:
 - A. Teams that require a minimum of 8 players per match:
 - a. If there are L.T.A. members available, captains must accept up to 12 players.
 - b. Captains may carry more than 12 players, if they so choose.
 - B. Teams that require a minimum of 6 players per match.
 - a. If there are L.T.A. members available, captains must accept up to 8 players.
 - b. Captains may carry more than 9 players, if they so choose.
 - C. Teams that require a minimum of 4 players per match
 - a. If there are L.T.A. members available, captains must accept up to 6 players.
 - b. Captains may carry more than 6 players, if they so choose.

Assign Team Numbers. Team numbers will NOT be released by the coordinators to the captains until captains have provided rosters, verified that all team members have paid their LTA dues and received payment for City of Lakewood assessed court fees.

Assign match courts for home matches.

Playing above rating:

- We will use the December USTA published ratings for purposes of meeting the initial roster % minimums listed below. At the minimum, people (and/or teams) playing above level MUST meet CTA requirements to be sanctioned for league play.
- At least 75% of players on a team roster must be playing at their assigned rating (Jan. listing), or self rating unless there are no available level players.

Number of members- Roster Size	Minimum number Playing at assigned Level	Percent	No more than this # of players Playing at 1* level
8	6	75.0%	2
9	7	77.7%	2
10	8	80.0%	2
11	9	81.8%	2
12	9	75.0%	3
13	10	76.9%	3
14	11	78.5%	3
15	12	80.0%	3
16	12	75.0%	4
17	13	76.4%	4
18	14	77.7%	4

*No player may ever play up more than 1 level. (For example: A 3.5 player may play up to 4.0 – 1 level, but may not play at the 4.5 level.)